



## APPLICATION FOR FINANCIAL ASSISTANCE

### A. Notes

#### 1. Eligibility:

- i. Bursaries are provided to families facing unexpected economic hardship.
- ii. Applications are normally accepted from families of students from Years 2 to 7. Applications from families of Year 1 students will be considered only in exceptional circumstances.

#### 2. Eligibility thresholds:

- iii. for families with one child at the English School - a maximum annual joint family income of €50.000.
- iv. for families with two children (or more) studying at the English School - a maximum annual joint family income of €57.000.
- v. In cases of divorced/separated parents, the joint family income is the annual income of the parent who has custody of the child plus any contribution made by the other parent towards the child's maintenance.

#### 3. Approved bursaries will apply for one academic year.

#### 4. Approved bursary amounts may vary between cases and between years. All approved amounts are at the School's absolute discretion.

#### 5. Bursaries will be withdrawn if it is shown that the applicant may have provided misleading or erroneous information. In such a case, the School will claim back all financial assistance offered to date.

#### 6. Bursaries may also be withdrawn if the student's academic and/or behavioural performance is not that expected by the School.

#### 7. Applications will be accepted **from 1 Sep to 30<sup>th</sup> Oct** for the running academic year. Applications must be submitted to the Finance department (at [finance@englishschool.ac.cy](mailto:finance@englishschool.ac.cy)).

Bursary approval, amounts, withdrawals and any other related conditions remain at the absolute discretion of the School. The School is not obliged to give any explanation when it rejects or accepts a bursary request, nor is the School's decision subject to scrutiny by the applicant or anyone else.

## B. Application form

<b>A. Student</b>			
Full name	Enter text.	Class	Choose
<b>B. Father/guardian</b>			
Full name	Enter text.		
Address	Enter text.		
email	Enter text.		
ID number	Enter number.	Home tel. no.	Enter number.
Work tel. no.	Enter number.	Mobile tel. no.	Enter number.
Occupation	Enter text.	Employer	Enter text.
<b>C. Mother/guardian</b>			
Full name	Enter text.		
Address	Enter text.		
email	Enter text.		
ID number	Enter number.	Home tel. no.	Enter number.
Work tel. no.	Enter number.	Mobile tel. no.	Enter number.
Occupation	Enter text.	Employer	Enter text.
<b>D. Other</b>			
Parents marital status	Choose an item.		
Number of other children in family	Choose an item.		
<b>E. Annual family income (€)</b>			
Father's gross annual income	Enter value in €.		
Mother's gross annual income	Enter value in €.		
Other income (rents, investments etc.)	Enter value in €.		
<b>F. Value of family owned assets (€)</b>			
House(s)	Enter value in €.		
Apartment(s)	Enter value in €.		

Land	Enter value in €.
Car(s)	Enter value in €.
Investments	Enter value in €.
Other assets	Enter value in €.

### **Required accompanying application documentation**

Please enclose, for each family member:

- a. Income tax return assessment for the latest year
- b. IR63 forms from employer for the last 2 years.
- c. Payslips of the latest 2 months.
- d. Any other information pertinent to the family's income, e.g. assets held.
- e. Copies of ID cards

Note: The School has the right to request any other kind of financial data from the family in order to make a well-informed decision on granting a bursary.

### **Applicant declaration**

I hereby declare that all the above information is correct. I agree that if the School finds any of the above information to be incorrect, any Bursary awarded to me will be withdrawn and the funds returned to the School.

I agree to abide by the decisions of the Board of Management and authorise an English School representative to verify information given by me with the appropriate Government or non-government offices.

Name of applicant (parent/guardian)	Enter text.
Signature	
Date	Select the date.